

**YOUTH AUTHORITY ADMINISTRATOR,
REHABILITATION SERVICES**

**REVIEW OF JOB ANALYSIS
BACKGROUND INFORMATION**

Date of Study: December 1st – 3rd, 2008

Collective Bargaining Identification: M06

Job Analysis Conducted By: Lisa D. John, Selection Analyst
Office of Selection Services

Number of Incumbents: There are 15 incumbents in this classification per the State Controller's Office Filled/Vacant Position Report dated August 5, 2008.

Names of Subject Matter Expert(s) and their background:

Michael Minor, CEA III (Superintendent), N.A. Chaderjian Youth Correctional Facility, Division of Juvenile Justice

Michael has been a CEAIII (Superintendent) at N.A. Chaderjian YCF for the past 3 years. Michael has been with CDCR for over 23 years.

Timothy J. Mahoney, Youth Authority Administrator, Rehabilitation Services, Preston Youth Correctional Facility, Division of Juvenile Justice

Timothy has been a Youth Authority Administrator, Rehabilitation Services at Preston YCF for over 11 years. Also, Timothy held the Youth Authority Administrator, Rehabilitation Services at N.A. Chaderjian and O.H. Close YCF for over 3 ½ years. Timothy has been with CDCR for over 20 years.

- SMEs reviewed the existing job analysis for Youth Authority Administrator, Rehabilitation Services dated March 2006, to provide any necessary updates/changes. Minor changes were made and re-rated for the new SPB process.
- Copies of the revised Tasks and KSAs have replaced the old Tasks and KSAs; however the original language has been maintained on disk in this binder.